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new pathways
to
collaboration*

Partner Solutions Guide

Integration with RHUB's
TurboMeeting Appliance for
Web conferencing

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The accompanying RHUB products are protected by one or more U.S. patents and/or pending patent applications held by RHUB Communications, Inc.

About this guide

The Polycom ARENA Partner Solutions Guide for integration with RHUB TurboMeeting systems is for administrators who need to integrate Polycom® systems with RHUB's TurboMeeting On-Premise Appliances for Web conferencing. The guide covers the Polycom VSX 4000, VSX 7000, VSX 8000.

Please read the Polycom and RHUB documentation before you install or operate the system.

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Overview

In many collaboration applications sharing computer screen data adds a tremendous value to the meeting. The RHUB on-premise family of appliances for Web conferencing provide Web conferencing as an extension of the Polycom Video and Audio conferencing solutions.

The appliance is ready to install on the Internet. Once installed, the Web conferencing solution is available both on the LAN and on the Internet for easy access.

Quick install

The TurboMeeting appliance and Polycom VSX come out of the box fully assembled and wired.

1. Plug in the power cords for TurboMeeting appliance and the VSX, and then connect the Ethernet connector on the back of the TurboMeeting appliance to the Internet. Make sure that the power indicators on each system are displayed.

2. Set up the IP address on the TurboMeeting appliance as per the TurboMeeting Administrator Manual.

3. Set up TurboMeeting user accounts as per the TurboMeeting Administrator Manual

4. Host a TurboMeeting web meeting by a computer in your LAN, connect the computer to VSX by a VGA cable. Invite attendees to join your video and web meeting. See the figure on the next page.

5. The host computer screen can be viewed by VSX attendees and non-VSX attendees (or TurboMeeting attendees).

6. During the meeting, the host can assign any TurboMeeting attendees to be the presenter to show his computer screen to VSX attendees and non-VSX attendees.

See the RHUB TurboMeeting *Administrator Manual* for additional product features.
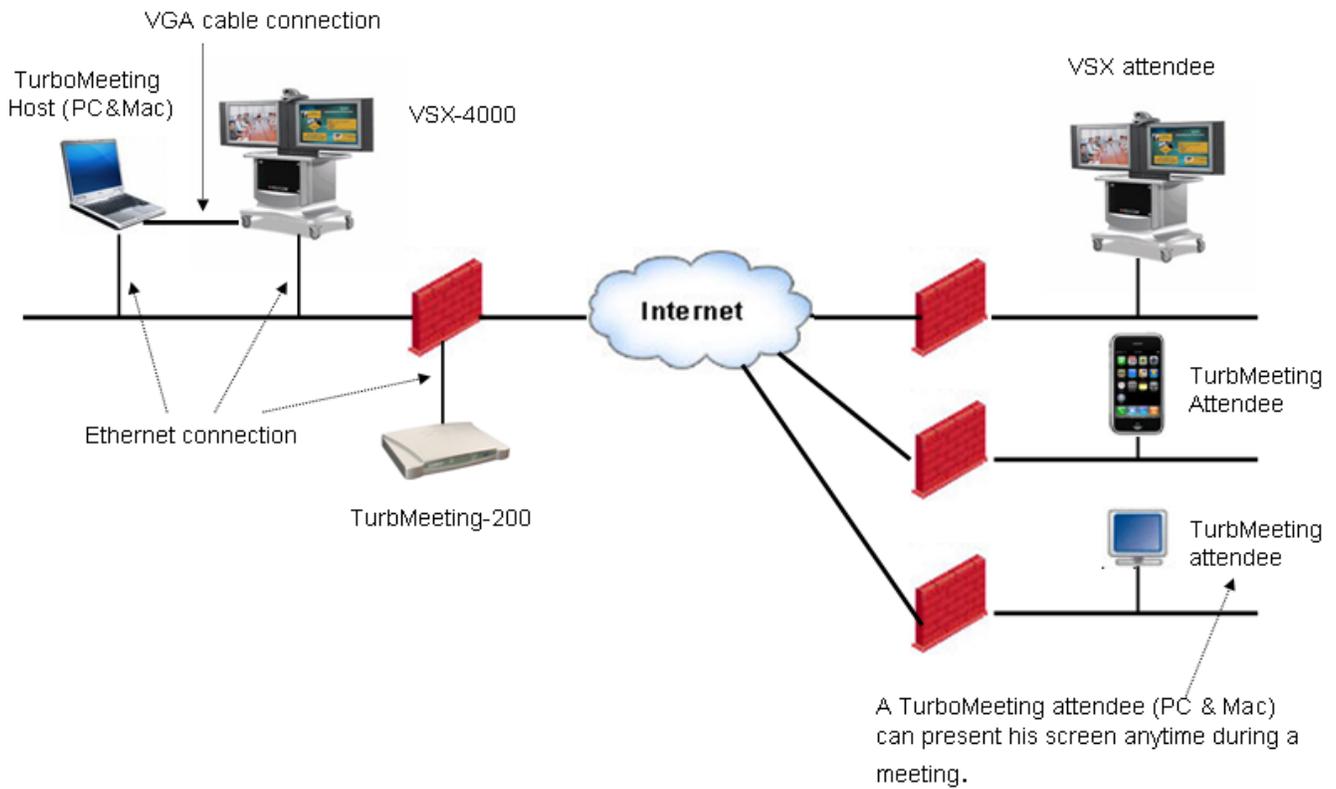
With TurboMeeting-200, non-VSX attendees can join a meeting to view or present content

Install any of the Polycom products listed below as per the Polycom installation manual.

Polycom VSX 128 / H.323 / MP / 512
Polycom VSX EX
Polycom VSX FX
Polycom VSX4000
Polycom VSX 7000
Polycom VSX 7000s
Polycom VSX 7000e
Polycom VSX 8000
Polycom HDX 9000 series
Polycom VTX 1000

Install any of the RHUB On-Premise appliances listed below as per the RHUB administration manual.
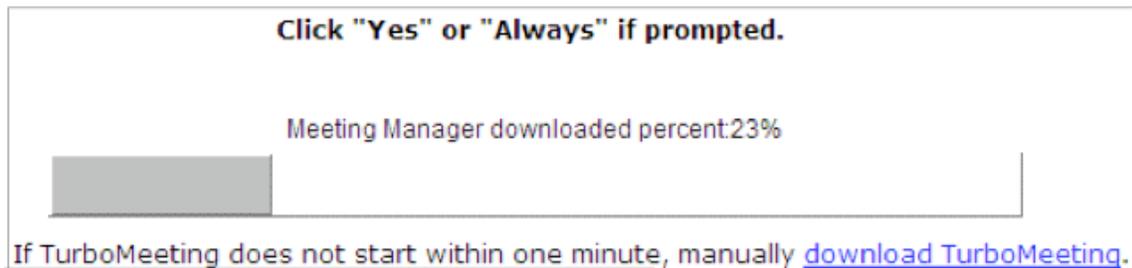
RHUB TurboMeeting 200
RHUB TurboMeeting 500
RHUB TurboMeeting 800
RHUB TurboMeeting 1000

Get Started to Host a TurboMeeting Meeting

To host a TurboMeeting meeting, you need to install and run the TurboMeeting client on your PC or Mac.

1. Go to your meeting server web address
2. Click **Host a Meeting**.
3. Click **Accept**.

After TurboMeeting is installed, next time you can host/join a meeting by clicking the **TurboMeeting** shortcut from the desktop**.**
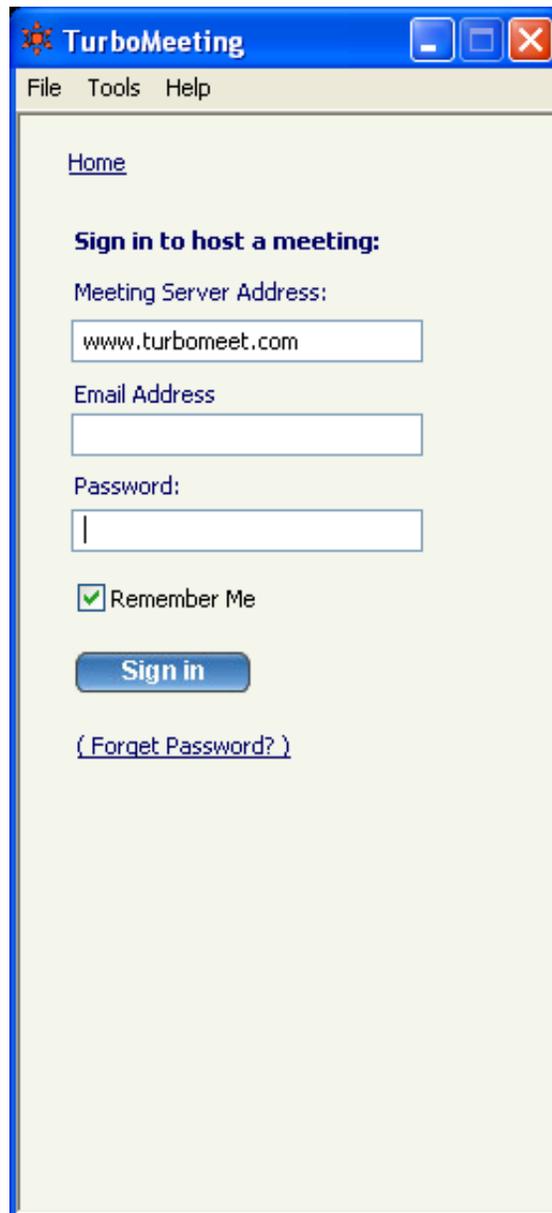

TurboMeeting desktop shortcut

Now you need to sign in to host a meeting. Provide the following information:

- Meeting Server Address
- Email Address
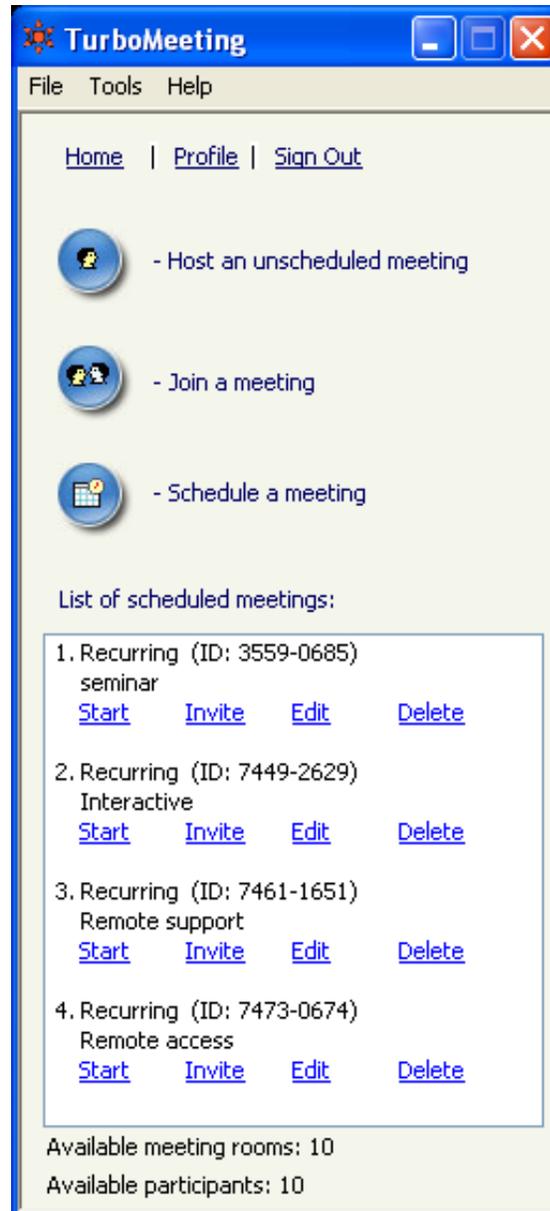- Password

Sign in to host a meeting

After signing in, you will see the TurboMeeting panel for you to Host, Join or Schedule a meeting.

Click the "Host a unscheduled meeting", you are prompted with selection of four meeting types for different applications:

- **Web Conferencing** (the Interactive Meeting type in TurboMeeting) - Every attendee (PC and Mac) can interact in the meeting. Each can be Presenter (show their screen) and/or Controller (control the Presenter's computer)
- **Remote Support** - Simplifies connecting to another computer to control and support it. Auto Presenter/Controller set up, File Transfer, Reboot remote computer are supported.
- **Remote Access to My Computer** - Enables you to access a remote unattended computer. You can access your office or home computers from your traveling laptop.
- **Web Seminars** - The unique Universal Attendance technology makes seminars simple and easy. Every attendee can join. 100% attendance! **No download of any kind!**
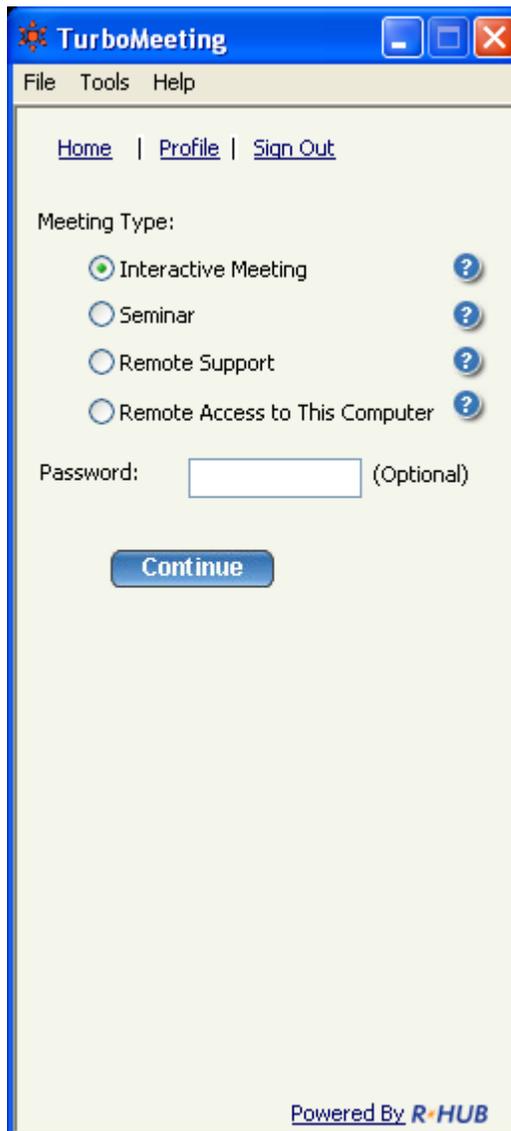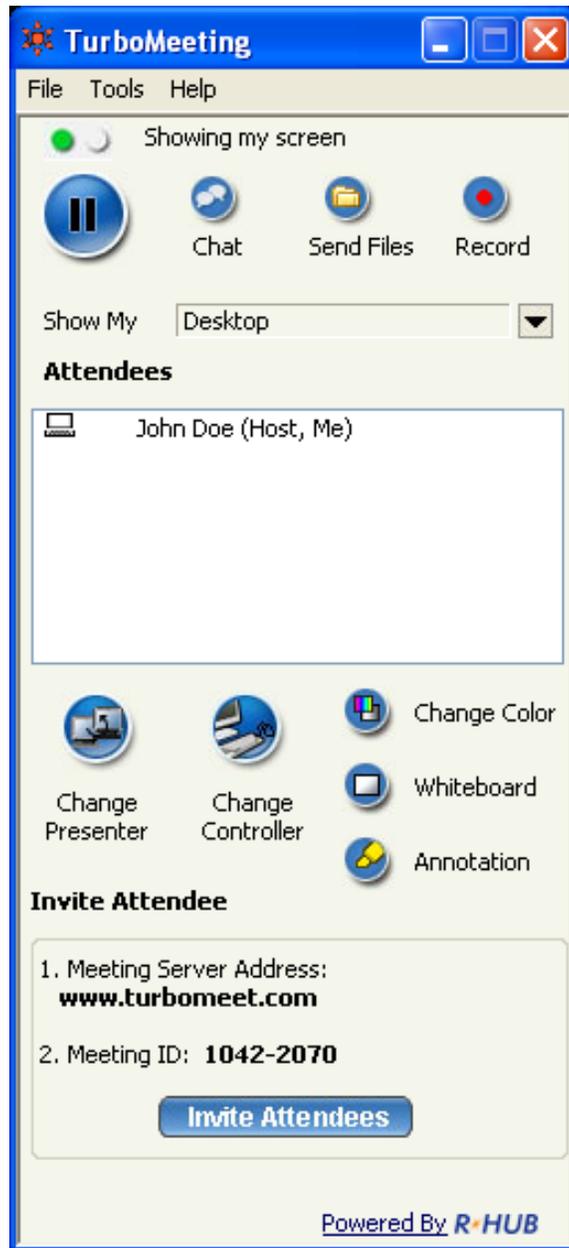
Meeting control panel

Now the meeting has started. With the meeting panel, you can conduct many activities. See the main feature table below.

Main Features	Descriptions	Supported Platforms
Present and control remotely	Everyone in a meeting can present what is on his computer screen. Everyone can control the presenter's computer with permission from the presenter.	PC & Mac
Application sharing	You can present one specific application and hide everything else on your screen to protect your privacy	PC & Mac
View-only with no-download	You can invite your attendees to join your meeting to view your presentation. This is commonly used for sales presentation, seminars, etc. No download is required. This feature is the most reliable and quickest way for your attendees to join a meeting. Only supports PC presenters.	All platforms (PC, Mac, Linux, Unix, iPhone)
Remote reboot	Easily reboot the supported computer remotely and continue your support session.	PC
Firewall & proxy friendly	Complies with existing firewall settings, without compromising security.	All platforms
Compatible with locked computers	Capable of working with locked down computers	All platforms
Chat	Interactive meeting attendees can chat with each other. Chat sessions can be saved for later reference.	PC & Mac
File transfer	Attendees can send files (or directories) to all attendees or a specific attendee. Sending files can automatically continue when the attendee internet reconnects.	PC
Remote access	You can access your office or home computers from anywhere	PC
Change colors	Easily changes colors from 256 colors (for the fastest speed), 16-bit to 32-bit true color (for the best image quality). For example, for remote support, the 256 color is adequate. For artwork with a client, choose 16-bit or 32-bit.	PC & Mac
Pause meetings	You can pause a meeting during the middle of the meeting to do something else that you don't want to share with your attendees.	PC & Mac
Whiteboard	A whiteboard is available for drawing	PC & Mac
Annotation	Allows you to draw annotation marks anywhere on your screen to emphasize your points or ideas	PC & Mac
Auto-reconnection	It can easily happen that your or your attendee's internet disconnects in the middle of a meeting due to many reasons. Your meeting will continue as soon as the Internet reconnects. No need to restart or rejoin a meeting.	All platforms
Schedule Meetings	You can schedule meetings including recurring meetings	PC & Mac

Firewall-protected internal meetings	Internal meetings are protected by your organization firewall	PC & Mac
Fit-to-screen display	Perfectly displays the presenter's screen in your screen size	PC

Supported Windows:

- Windows 2000, XP, 2003, Vista
- Windows Mobile 5 or later (view only, supported browser - Opera)

Supported Mac:

- 10.4 or later, Intel or PPC based

Other platforms (Linux, Unix, iPhone, etc):

- A full fledged browser is available (view only)

For more information

For more information, visit www.polycom.com/ARENA.

Contact Polycom

For support or service, please contact your Polycom distributor or go to Polycom Support at www.polycom.com/support.